

Moultonborough Planning Board
P.O. Box 139
Moultonborough, NH 03254

Work Session Minutes

March 30, 2010

Minutes

Present: Members: Joanne Coppinger, Natt King, Jane Fairchild, Chris Maroun, Tom Howard, Ed Charest (Selectmen's Representative); Alternate: Keith Nelson, Peter Jensen;
Town Planner: Dan Merhalski
Excused: Member: Judy Ryerson

Ms. Coppinger opened the meeting at 7:00, noting that this was a regularly scheduled work session.

I. Pledge of Allegiance

II. New Business

Motion: Mr. King moved that the board consider this evenings meeting a deliberative Work Session and to set an adjournment time of 8:30, seconded by Mr. Charest.

The board discussed if there was a need to go into deliberative session, noting if they did the public would be welcome to attend but not allowed to participate in the discussion. Mr. Merhalski commented that every meeting is essentially a deliberative session until the public hearing opens. The board does not have to allow public comment at anytime, unless they would like to solicit input from the audience. Ms. Coppinger called for a vote of the motion on the floor as made by Mr. King. Motion passed by a vote of 4 in favor (King, Charest, Maroun, Fairchild) 2 opposed (Coppinger, Howard). Ms. Coppinger appointed Keith Nelson to sit on the board with full voting privileges in place of Judy Ryerson.

Ms. Fairchild stated that her term on the Capital Improvements Program Committee (CIPC) has ended and requested that she be re-appointed to the CIPC.

Motion: Ms. Coppinger moved to re-appoint Jane Fairchild to the Capital Improvements Program Committee, seconded by Mr. Maroun, carried unanimously.

III. Informal Discussions

VI. Unfinished Business

Discussion of Revision of Site Plan Regulations

Board members were provided with a 5th Revised Draft of the Site Plan Regulations. The only section left to be reviewed was Section 11, C. Landscaping. Discussions regarding Landscaping Design Standards had previously been continued to allow input from Mr. Maroun. It was noted that in February the board had reviewed draft language prepared by Ms. Fairchild, and had continued the discussion to allow for input from Mr. Maroun. Mr. Maroun provided the board with draft language he had prepared, noting that it was much more detailed than what Ms. Fairchild had prepared. Board members reviewed the material presented. While they commended Mr. Maroun for his work, some of the members felt that it was too detailed at this time. Board members discussed what their objective was relating to landscaping, was it to address the buffer, and or the interior landscaping on an entire site. It was noted that the board did not

need to make any changes at this time. All members were in agreement with the addition of language in reference to the maintenance and care of the buffer. Members felt that the landscaping should be addressed in two parts, the buffer and the interior landscaping. They would like to address only the buffer at this time. Ms. Fairchild suggested she and Mr. Maroun work together on preparing draft language that would include language from both of their drafts that would focus only on the buffer at this time. They will work together and provide draft language for the board at their next meeting on the 13th.

V. Other Business/Correspondence

Review of Policies and By-Laws

Mr. Merhalski provided board members with a copy of the Policies approved in 2010. The Board reviewed the policies, noting that at the meeting on the 23rd, they had discussed including a term for the appointment of alternate members to the Planning Board. Board members were in agreement with this, which will include a term in accordance with the same manner as the elected members. Terms will be staggered and limited to a three (3) year period, being measured from the closest annual town meeting.

Motion: Mr. King moved to approve the Policies of the Planning Board as amended this evening, seconded by Mr. Charest, carried unanimously.

Due to the time, the board did not begin a discussion of Possible Projects for the 2011 Work Plan.

VI. Adjournment Mr. King made the motion to adjourn at 8:40 PM, seconded by Mr. Charest, carried unanimously.

Respectfully Submitted,
Bonnie L. Whitney
Administrative Assistant